



## **PARENTAL INFORMATION ON REUNIFICATION PROCEDURES**

The following information should be disseminated to parents prior to the start of the school year and placed on the District's web site for informational purposes on the Student/Parental Reunification procedure.

- If there is an incident at your child's school site, do not respond to the school for parental reunification unless contacted by the school, the school district, or alerted by a news broadcast.
- If notified of a student/parental reunification, calmly respond to the school to pick up your child or children. If driving, do not park your car in a manner that would block traffic or emergency vehicle ingress or egress.
- Look for signage indicating the "Adult Reporting Point." You must check in with school staff prior to picking up child. Please bring photo identification with you.
- Students will not be released to unauthorized persons, so please make sure all school records are up to date.
- After checking in with school staff, please respond to the release gate to pick up your child. A runner will retrieve your child from the student holding area and accompany them to the release gate.
- This could be a time consuming process due to crowding, so please be prepared for a possible delay in picking up your child. If you are waiting and have not been notified of a problem by school officials, rest assured that your child is well and awaiting reunification in the student holding area.
- After picking up your child, please leave the school site. You will be advised at a later time when the school will reopen.
- Students who can't be picked up in a timely manner will be transported to a centralized location in the district to await reunification in order to ensure their safety. The location of the centralized holding area will be displayed at the school site and all efforts will be made to contact the parents of the children to advise them where to go for reunification.